



ACD Kenya - Kenya Revenue Authority - Customs and Border Control



How to Register

1

Login and Sign Up Page



ACD Kenya - Kenya Revenue Authority - Customs and Border Control

Submit, track and manage your ACD declarations online — the official digital gateway for cargo destined to Republic of Kenya.

[View Official Notice](#)
Authority launch document



ACD Kenya - Kenya Revenue Authority - Customs and Border Control
Mombasa, Kenya

Customer ACD Portal Login

Access your ACD account to submit, track and manage declarations.

E-Mail

Password [Forgot password?](#)

☒ Remember me



[Submit](#)

Don't have an account? [Sign Up](#)

[Contact Support](#)

2 Click on Sign Up

ACD Kenya - Kenya Revenue Authority

Submit

Already have an account? [Sign Up](#)

Contact Support

3 Fill in the required information and upload your business license



ACD Kenya - Kenya Revenue Authority - Customs and Border Control

Submit, track and manage your ACD declarations online — the official digital gateway for cargo destined to Republic of Kenya.

View Official Notice
Authority launch document



ACD Kenya

Signup

Full Name
John Doe

Phone Number
 +1

E-Mail
name@example.com

Organization / Company Name
Enter your organization name

Country
Select an item

Invoice Address (Optional)
123 Main St, Anytown, USA

VAT Number
Enter your VAT number

Tax Office (Optional)
Enter tax office if applicable

Business License
Choose File No file chosen
PDF, JPEG, or PNG (max 5MB)

Password

Confirm Password



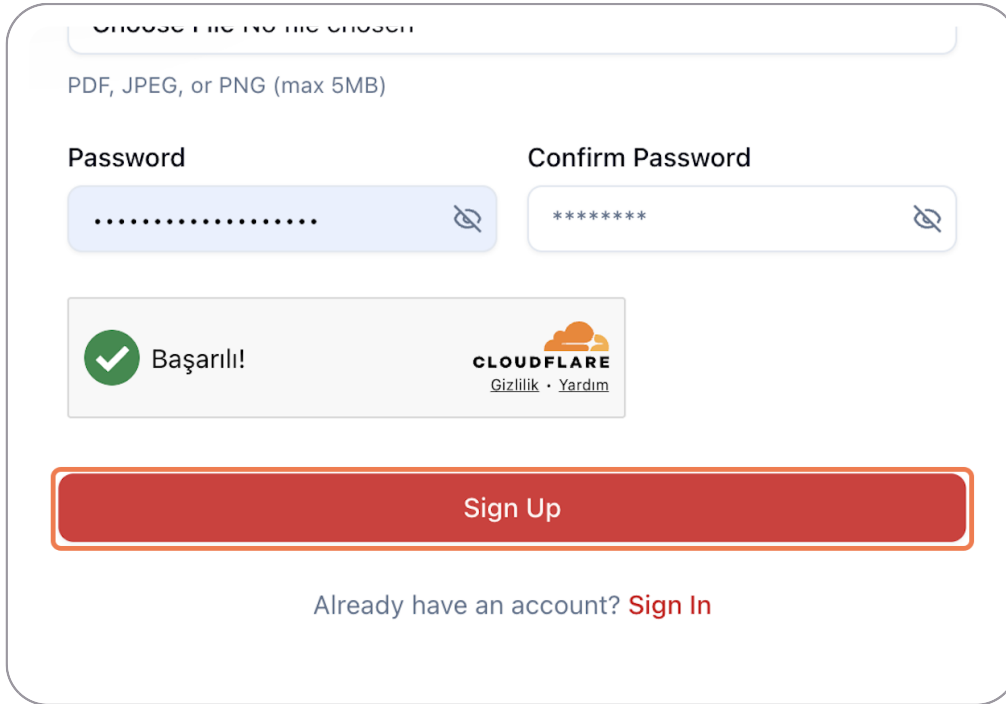


Sign Up

Already have an account? [Sign In](#)

4

After all the information has been filled click on "Sign up"



CHOOSE THE FILE TO BE CHOSEN

PDF, JPEG, or PNG (max 5MB)

Password Confirm Password

.....

 Başarılı!

 **CLOUDFLARE**
Gizlilik • Yardım

Sign Up

Already have an account? [Sign In](#)

5

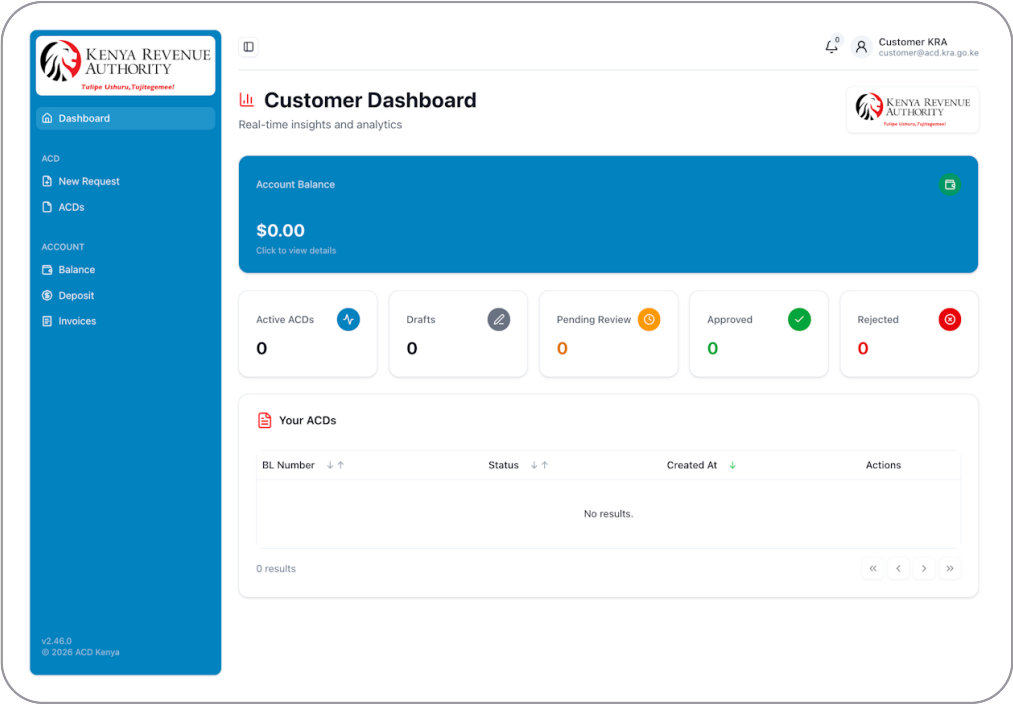
Verification

Once you sign up, you will receive a verification email and an SMS verification code. You will need to confirm both before continuing

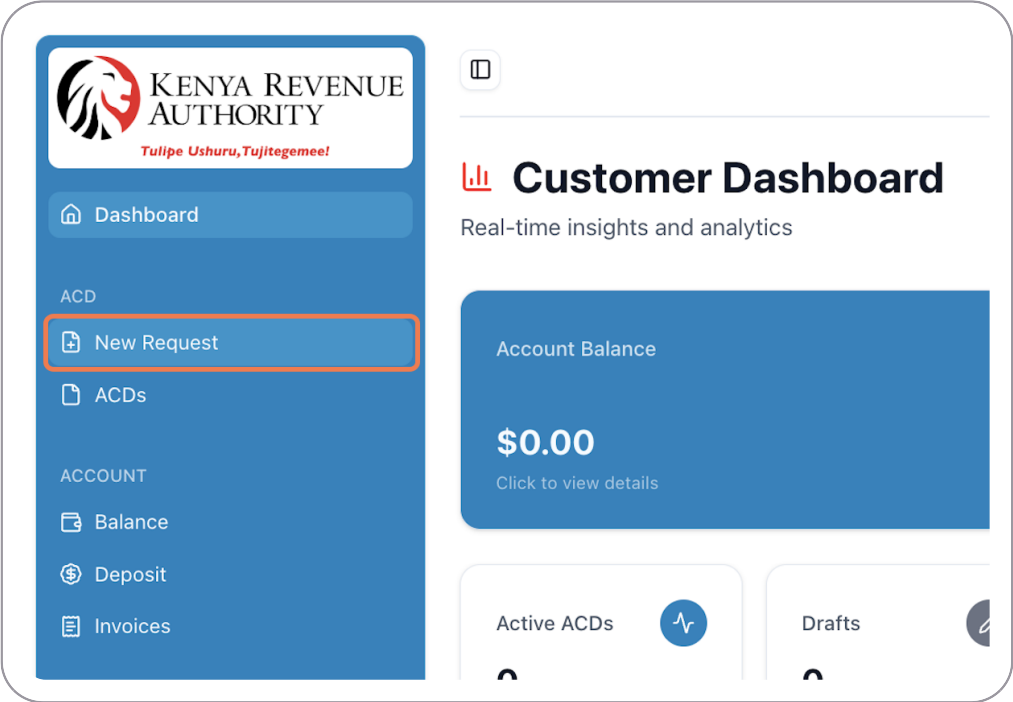


How to Create an ACD Draft and Submit It for Approval

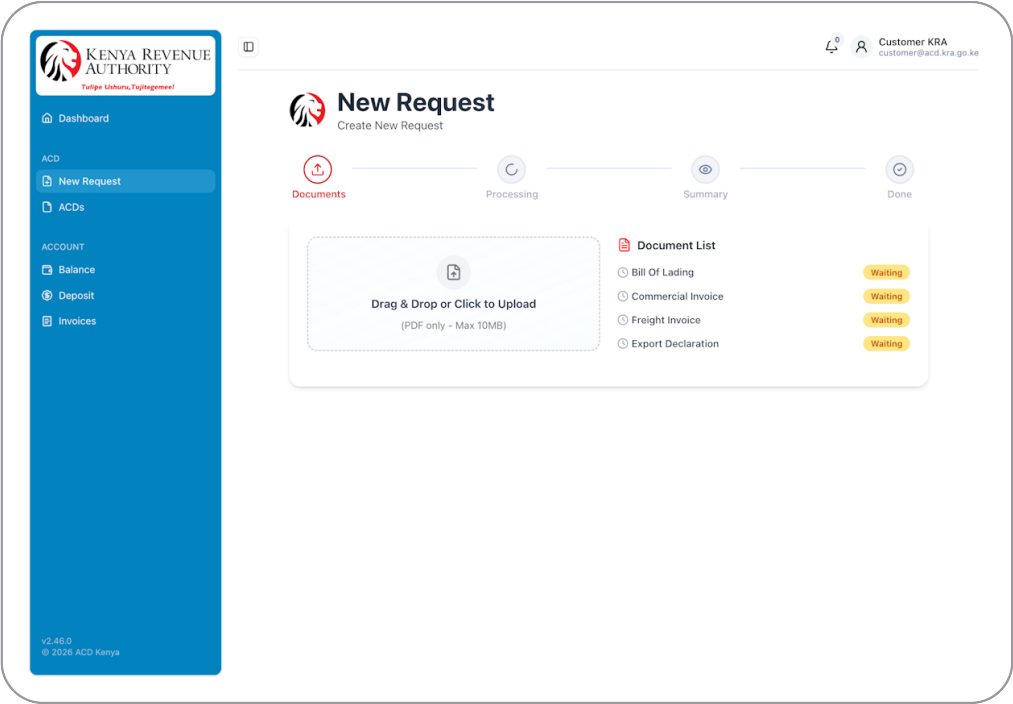
6 This is the dashboard once logged in.



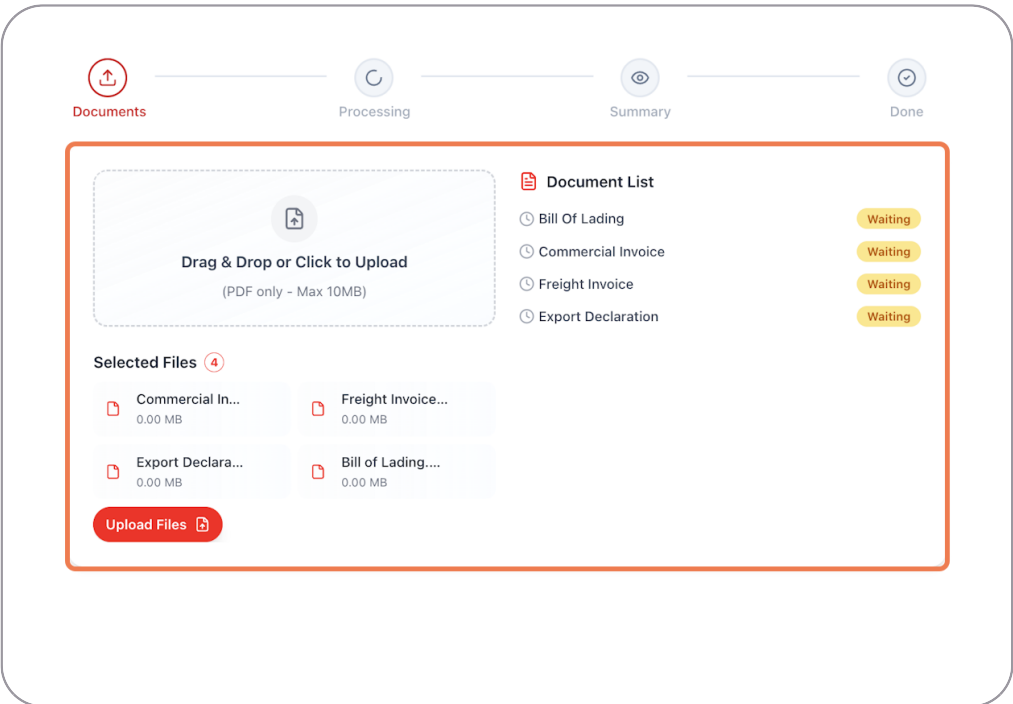
7 Click on New Request



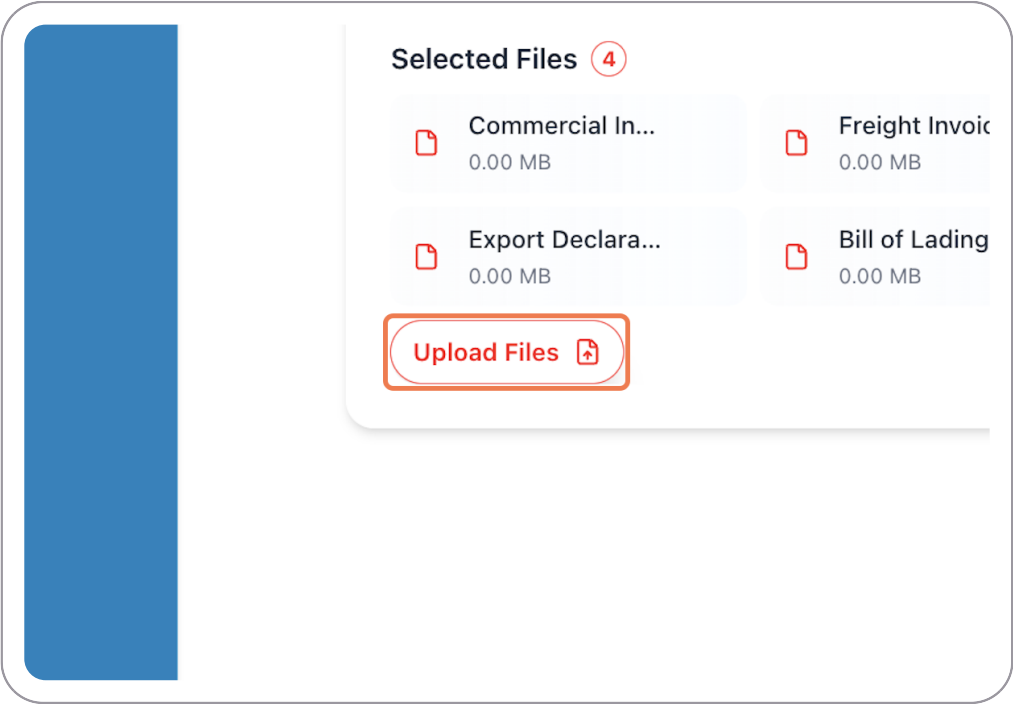
8 New Request Page



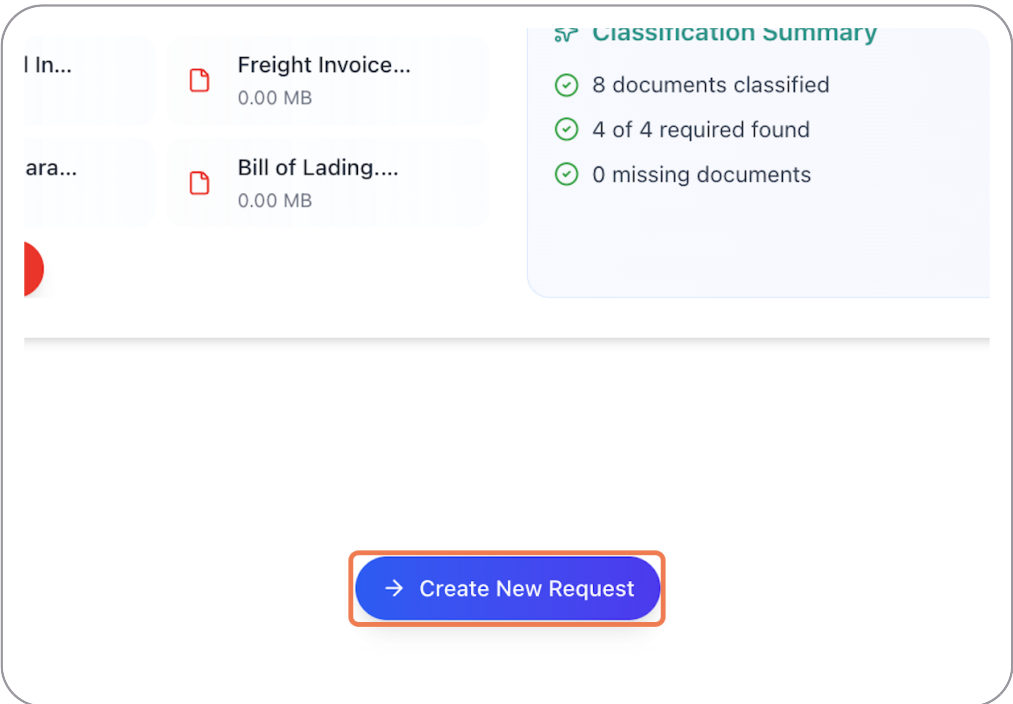
9 Drag & Drop the Documents or Click to Upload



10 Click on Upload Files



11 Then Click on Create New Request



- 12
- Follow the steps and complete the required fields in each tab

Authority

Alpine Uhuru, Tughegemei

Board

Request

ce

it

bs

Kenya

New ACD

Next

Create ACD

Documents

Parties

Shipment

Cargo

Goods

Values

Review

Document Status

Upload

Bill Of Lading

Found

Commercial Invoice

Found

Freight Invoice

Found

Export Declaration

Found

Uploaded Files (4)

Commercial Invoice.pdf

Commercial Invoice

Download

Delete

Freight Invoice.pdf

Freight Invoice

Download

Delete

Export Declaration.pdf

Export Declaration

Download

Delete

Bill of Lading.pdf

Bill Of Lading

Download

Delete

- 13
- Once all sections are complete, review your information on the final Review tab

Authority

Alpine Uhuru, Tughegemei

Board

Request

ce

it

bs

Kenya

New ACD

Create ACD

Documents

Parties

Shipment

Cargo

Goods

Values

Review

Review Your Entry

Please review all information before submitting

Parties

SHIPPER

Northstar Industrial Supplies B.V.

Tel: +31 10 000 0000

Waalhaven Zuidzijde 18 3088 HH Rotterdam Netherlands Email: exports@example.com

CONSIGNEE

Savannah Engineering Supplies Ltd.

Tel: +254 700 000 000

Enterprise Road, Industrial Area P.O. Box 12345-00100 Nairobi, Kenya / Email: imports@example.com

NOTIFY PARTY

East Africa Freight Services Ltd.

Tel: +254 711 000 000

Mombasa Road P.O. Box 54321-80100 Mombasa, Kenya / Email: clearance@example.com

Shipment Details

Shipment Type

CONTAINER

ACD Type

SEA

Bl Number

MAEU123456789

Voyage Number

MV0426

Carrier

MAERSK

Vessel

EMMA MAERSK

Incoterm

CIF

ETD

16 Jul 2026

ETA

12 Aug 2026

- 14 Click "Create ACD" to generate your draft

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Customer KRA

customer@acd.kra.go.ke

Create ACD

Goods

Values

Review

y
re submitting

- 15 Once you create your draft, you can view it and submit it for approval.

KENYA REVENUE AUTHORITY

Tulipe Ushuru, Tujitegeme!

Dashboard

ACD

New Request

ACDs

ACCOUNT

Balance

Deposit

Invoices

v2.46.0

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ACD #4324

Under Filling

Submit for Approval

Edit Entry

Download PDF

General Information

BL Number
MAEU123456789

Reference Code
-

Shipment Type
Container

Voyage Number
MV0426

Created At
Jul 16, 2026

Updated At
Jul 16, 2026

Description of Goods
Industrial centrifugal water pumps with accessories and spare parts

Parties

Shipper
Northstar Industrial Supplies B.V.
Phone: +31 10 000 0000
Address: Waalhaven Zuidzijde 18 3088 HH Rotterdam Netherlands Email: exports@example.com

Consignee
Savannah Engineering Supplies Ltd.
Phone: +254 700 000 000
Address: Enterprise Road, Industrial Area P.O. Box 12345-00100 Nairobi, Kenya / Email: imports@example.com

Notify Party
East Africa Freight Services Ltd.
Phone: +254 711 000 000
Address: Enterprise Road P.O. Box 12345-00100 Nairobi, Kenya / Email: info@eastafricafreight.com

Shipment Details

Carrier
MAERSK

Vessel
EMMA MAERSK

Port of Loading
Rotterdam (Netherlands)

Port of Discharge
Mombasa (Kenya)

ETD
Jul 16, 2026

ETA
Aug 12, 2026

Incoterm
CIF

Values & Weight

Cost of Goods
24,500.00 USD

Freight Value
2,150.00 USD

Insurance Value
245.00 USD

Other Charges
350.00 USD

Total Gross Weight
8,750.00 kg

Volume (cbm)
28.50 CBM

8 of 13

16 Click "Submit for Approval" to submit your draft

1

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Submit for Approval

Edit Entry

Shipment Details

Carrier

MAERSK

Port of Loading

Rotterdam (Netherlands)

Vessel

EMMA MAERSK

Port of Discharge

Mombasa (Kenya)

17 Once submitted, the validation team will review your application. If everything is correct, it will be approved.

KENYA REVENUE AUTHORITY

Tutaye Ushuru, Tutaye Mweni

Dashboard

ACD

New Request

ACDs

ACCOUNT

Balance

Deposit

Invoices

v2.46.0

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ACD #4324

Waiting for Approval

Cancel Submission

Download PDF

General Information

BL Number

MAEU123456789

Reference Code

-

Shipment Type

Container

Voyage Number

MV0426

Created At

Jul 16, 2026

Updated At

Jul 16, 2026

Description of Goods

Industrial centrifugal water pumps with accessories and spare parts

Parties

Shipper

Northstar Industrial Supplies B.V.

Phone: +31 10 000 0000

Address: Waalhaven Zuidzijde 18 3088 HH Rotterdam Netherlands Email: exports@example.com

Consignee

Savannah Engineering Supplies Ltd.

Phone: +254 700 000 000

Address: Enterprise Road, Industrial Area P.O. Box 12345-00100 Nairobi, Kenya / Email: imports@example.com

Notify Party

East Africa Freight Services Ltd.

Phone: +254 711 000 000

Address: Mombasa Road P.O. Box 12345 Mombasa Kenya / Email: info@eastafricafreight.com

Shipment Details

Carrier

MAERSK

Port of Loading

Rotterdam (Netherlands)

ETD

Jul 16, 2026

Incoterm

CIF

Vessel

EMMA MAERSK

Port of Discharge

Mombasa (Kenya)

ETA

Aug 12, 2026

Values & Weight

Cost of Goods

24,500.00 USD

Insurance Value

245.00 USD

Total Gross Weight

8,750.00 kg

Freight Value

2,150.00 USD

Other Charges

350.00 USD

Volume (cbm)

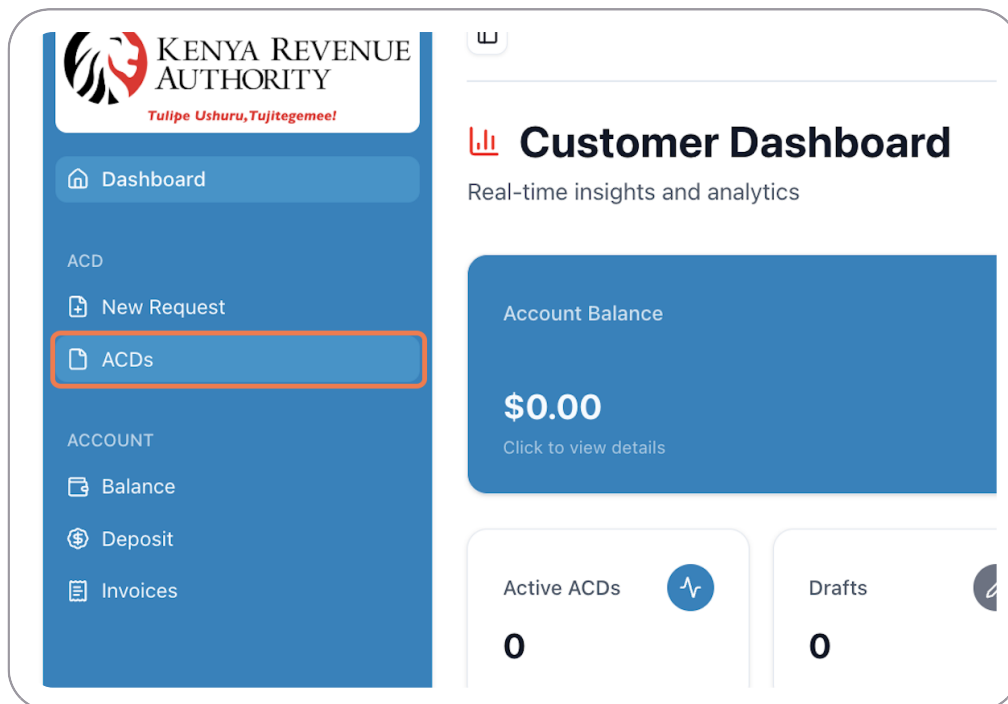
28.50 CBM

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18 Common Reasons for ACD Rejection

1. Inconsistent Shipment Information
2. Missing Mandatory Documents
3. Invalid or Unclear Documents
4. Incorrect Bill of Lading Details
5. Quantity, Weight, or Package Discrepancies
6. Invoice Value or Currency Discrepancies
7. Incorrect Container Information
8. Incorrect Port, Vessel, or Routing Information
9. Incorrect Consignee or Importer Details
10. Mismatch Between Declared Goods and Cargo Description

19 You can view your approved ACD and draft in the ACDs tab



20 Click the ACD you wish to view

ACDs

View and manage all ACDs

Search by System ID, BL number, Reference (

Filters

Columns 2

Created At	BL Number	Status	Shipper	Consignee
16.07.2026 15:06	MAEU123456789	Approved	Northstar Industrial Suppl...	Savannah Engineering Su...

1 results

21 In the Approved ACD Application view, you can request an amendment or download your final ACD.

ACD #4324

Approved

Request Amendment

Download PDF

General Information

BL Number

MAEU123456789

Reference Code

ACDKE2026004324

Shipment Type

Container

Voyage Number

MV0426

Created At

Jul 16, 2026

Updated At

Jul 16, 2026

Description of Goods

Industrial centrifugal water pumps with accessories and spare parts

Parties

Shipper

Northstar Industrial Supplies B.V.

Phone: +31 10 000 0000

Address: Waalhaven Zuidzijde 18 3088 HH Rotterdam Netherlands Email: exports@example.com

Consignee

Savannah Engineering Supplies Ltd.

Phone: +254 700 000 000

Address: Enterprise Road, Industrial Area P.O. Box 12345-00100 Nairobi, Kenya / Email: imports@example.com

Notify Party

East Africa Freight Services Ltd.

Phone: +254 711 000 000

Shipment Details

Carrier

MAERSK

Vessel

EMMA MAERSK

Port of Loading

Rotterdam (Netherlands)

Port of Discharge

Mombasa (Kenya)

ETD

Jul 16, 2026

ETA

Aug 12, 2026

Incoterm

CIF

Values & Weight

Cost of Goods

24,500.00 USD

Freight Value

2,150.00 USD

Insurance Value

245.00 USD

Other Charges

350.00 USD

Total Gross Weight

8,750.00 kg

Volume (cbm)

28.50 CBM

11 of 13

22 Click "Download PDF" to get your final ACD



Customer KRA
customer@acd.kra.go.ke

Request Amendment

Download PDF

Shipment Details

er	Vessel
RSK	EMMA MAERSK
of Loading	Port of Discharge

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ACD SAMPLE



Import ACD
Reference Code: ACDKE2026004324

Shipper Details	Consignee Details	Notify Details
Northstar Industrial Supplies B.V. Waalhaven Zuidzijde 18 3088 HH Rotterdam Netherlands Email: exports@example.com +31 10 000 0000	Savannah Engineering Supplies Ltd. Enterprise Road, Industrial Area P.O. Box 12345-00100 Nairobi, Kenya / Email: imports@example.com +254 700 000 000	East Africa Freight Services Ltd. Mombasa Road P.O. Box 54321-80100 Mombasa, Kenya / Email: clearance@example.com +254 711 000 000
Voyage Details	Shipment Details	Goods Details
BL No:MAEU123456789 Carrier: MAERSK Vessel:EMMA MAERSK Voyage: MV0426 ETD: 2026-07-16 ETA: 2026-08-12	Country of Loading:Netherlands Port of Loading:Rotterdam Port of Discharge:Mombasa Total Weight:8,750.00 kg Total Volume:28.50 cbm	Incoterm: CIF Cost of Goods:USD 24,500.00 Freight Value:USD 2,150.00 Insurance Value:USD 245.00 Other Charges:USD 350.00

Description of Goods
Industrial centrifugal water pumps with accessories and spare parts

Containers (1)

Container Size & Type	Container Number	Seal Number
40ft Dry storage container	MSKU1234567	SL987654

Submission Date: 2026-07-16 Validation Date: 2026-07-16 Validated By: VAL-1

On Behalf of the ACD Kenya - Kenya Revenue Authority - Customs and Border Control



This guide covers the basic process of the Advanced Cargo Declaration system for Kenya.

For more information, please contact info@acd.kra.go.ke